

## ASSESSMENT

## WRITTEN TEST

In order to be admitted to the final exam, students have to submit two pieces of writing during the course to this address: martin.harper@unimc.it

(i) a Letter of Advice explaining a lawyer's professional legal opinion in English, according to the instructions given on page 15 of Lesson 3 and/or page 7 of Lesson 4.

(ii) a Claim on behalf of a client, demanding damages, according to the instructions given on page 11 and/or page 14 of Lesson 7.

Each legal letter should be at least one page but not more than two pages in length and should respect the conventions regarding presentation, terminology and rhetorical structure which will be explained during the course.

The assessment criteria will be as follows:

Assessment Criteria:

*5 marks=excellent; 4=good; 3=acceptable; 2=poor; 1=very weak; 0=insufficient sample of language.*

<b>Grammatical Accuracy</b>	<b>Punctuation Spelling &amp; Capitalization</b>	<b>Appropriateness of Language</b>	<b>Relevance &amp; Adequacy of Content</b>	<b>Organisation: Layout, Cohesion &amp; Coherence</b>	<b>Adequacy &amp; Range of Vocabulary</b>	<b>TOTAL</b>
0—5 Marks	0—5 Marks	0—5 Marks	0—5 Marks	0—5 Marks	0—5 Marks	Mark out of 30

## SPEAKING TEST

Candidates who have successfully passed the written test will then have to make a 10-15-minute PowerPoint presentation explaining a legal case from beginning to end. The case can be either criminal or civil. In a criminal case, the candidate should describe the crime, the victim, the accused, the police investigation, the evidence, the arrest, the charges, the trial, the verdict and the sentence, plus the result of any appeals. Obviously, the case must not be one of those studied during the course.

The assessment criteria will be as follows:

Assessment Criteria:

*5 marks=excellent; 4=good; 3=acceptable; 2=poor; 1=very weak; 0=insufficient sample of language.*

<b>PowerPoint Presentation</b>	<b>Relevance &amp; Adequacy of Content</b>	<b>Pronunciation, Intonation &amp; Stress</b>	<b>Fluency, Cohesion &amp; Coherence</b>	<b>Grammatical Accuracy</b>	<b>Adequacy &amp; Range of Vocabulary</b>	<b>TOTAL</b>
0—5 Marks	0—5 Marks	0—5 Marks	0—5 Marks	0—5 Marks	0—5 Marks	Mark out of 30